

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Title]  
[Recipient's Organization]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my strong support for [Applicant's Name] in their application for residency in West Virginia. Having known [him/her/them] for [duration of acquaintance], I can attest to their [positive qualities or experiences that make them a good candidate for residency].

[You may include specific examples of the applicant's skills, experiences or dedication to the community].

I believe that [Applicant's Name] would be an excellent addition to the West Virginia medical community, and I wholeheartedly support [his/her/their] pursuit of residency in this state.

Thank you for considering [his/her/their] application.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position, if applicable]