

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[West Virginia Residency Office]

[Office Address]

[City, State, Zip Code]

Dear Residency Office,

Subject: Application for West Virginia Residency

I am writing to formally apply for residency status in West Virginia. I have recently moved to [City/Town], and I am eager to establish my permanent residency in this beautiful state.

I have attached the necessary documentation to support my application, including:

1. Proof of residence (lease agreement/mortgage statement)
2. State identification (driver's license or state ID)
3. Employment verification letter
4. Any other relevant documents

I appreciate your consideration of my application and am looking forward to your positive response.

Thank you for your time.

Sincerely,

[Your Name]

[Signature (if sending a hard copy)]