

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Recipient's Position]  
[World Trade Organization]  
[WTO Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for Membership in the World Trade Organization

I am writing to formally submit the application for [Country/Organization Name] to join the World Trade Organization (WTO). We believe that becoming a member of the WTO will significantly enhance our economic development and facilitate our integration into the global trading system.

[Brief introduction of your country or organization, its economic background, and reasons for seeking WTO membership.]

In line with the WTO principles, we are committed to upholding the rules and regulations that govern international trade. [Discuss any reforms or steps your country/organization has taken to align with WTO standards.]

We kindly request guidance on the necessary procedures and documentation required for our application process. We are eager to engage in discussions and collaborate with existing members to ensure a smooth integration.

Thank you for considering our application. We look forward to your positive response and are keen to contribute to the goals of the WTO.

Sincerely,

[Your Name]  
[Your Position]  
[Your Organization]