

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express our intent to apply for membership in the World Trade Organization (WTO) and to provide the necessary documentation for our application. We believe that joining the WTO will enhance our commitment to international trade principles and foster economic growth in our country.

[Briefly describe your country's economic background and its readiness for WTO membership.]

The following documents are included with our application:

1. [Document 1: Description]
2. [Document 2: Description]
3. [Document 3: Description]

We are committed to adhering to the WTO agreements and look forward to engaging with the global trading community. We appreciate your consideration of our application and are eager to contribute positively to the WTO.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Organization]