

[Your Name]  
[Your Title]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

World Trade Organization  
Avenue de la Paix 2-4  
1202 Geneva  
Switzerland

Subject: Submission for WTO Consideration

Dear Members of the World Trade Organization,

I am writing on behalf of [Your Organization] to submit our comments regarding [specific issue or topic] in relation to the ongoing discussions within the WTO framework.

[Introduction of the issue, including background and relevance to WTO policies.]

[Detailed explanation of the points you wish to address, including data, arguments, and examples to support your position.]

[Conclusion summarizing the importance of your submission and any recommendations for WTO actions or considerations.]

Thank you for considering our submission. We appreciate the opportunity to contribute to the dialogue on this important matter.

Sincerely,

[Your Name]  
[Your Title]  
[Your Organization]