```
[Your Company Letterhead]
[Date]
[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]
Subject: KTN Number Verification
Dear [Recipient's Name],
We are writing to confirm the verification of your KTN (Known Traveler
Number) as part of our ongoing compliance and verification processes.
**Details of Verification:**
- **Full Name: ** [Recipient's Full Name]
- **KTN Number: ** [Recipient's KTN]
- **Verification Date:** [Date of Verification]
If you have any questions or require further information, please feel
free to contact us at [Your Contact Information].
Thank you for your cooperation.
Sincerely,
[Your Name]
[Your Position]
[Your Company]
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[Company Contact Information]