

****KTN Number Submission Template****
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[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Company/Organization Name]  
[Company Address]  
[City, State, Zip Code]

Subject: Submission of KTN Number

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally submit my Known Traveler Number (KTN) for your records.

KTN: [Your KTN Number]

Please let me know if you require any further information or documentation.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]  
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