[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Mr. Wyatt Earp
[His Address]
[City, State, Zip Code]

Dear Mr. Earp,

[Opening paragraph: Introduce yourself and the purpose of your letter.]

[Body paragraph(s): Elaborate on the main points, share your thoughts, or ask questions.]

[Closing paragraph: Summarize your thoughts, express gratitude, or provide a call to action.]

Sincerely,

[Your Name]