

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]

WQAD Weather Team

[Station Address]  
[City, State, Zip Code]

Dear WQAD Weather Team,

I hope this letter finds you well. I am writing to express my heartfelt appreciation for the exceptional weather reporting and forecasting services you provide to our community.

Your team's commitment to delivering accurate and timely weather updates is invaluable, particularly during severe weather events. The detailed explanations and visuals you provide help us understand not only the current conditions but also how to prepare for upcoming weather changes. I have always been impressed by your professionalism and dedication, and it gives me great comfort knowing that I can rely on your forecasts. Thank you for your hard work and for keeping us safe and informed.

Warm regards,

[Your Name]  
[Your Contact Information]