

[Your Company Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Acknowledgment of WQE

We are writing to formally acknowledge the receipt of the [specific document or submission] submitted on [submission date] concerning the Water Quality Evaluation (WQE).

We appreciate your effort in providing the necessary information and documentation. Your submissions will be reviewed thoroughly, and we will keep you updated on the progress of the evaluation process.

If you have any questions or require further assistance, please do not hesitate to contact us at [your contact information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Phone Number]

[Your Email Address]