

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Authorization for WPS PIN

I, [Your Name], hereby authorize [Authorized Person's Name] to act on my behalf in relation to the WPS PIN for [specify purpose, e.g., setting up a network]. This authorization is effective from [Start Date] to [End Date].

Please provide the necessary information and support to [Authorized Person's Name] during this process, as they are fully authorized to manage all related matters in my absence.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Position, if relevant]
[Company Name, if relevant]