[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title/Position]
[Company/Organization Name]
[Address]
[City, State, Zip Code]
Dear [Recipient's Name],

I hope this message finds you well. I am writing to request your assistance in retrieving the WPS PIN for my [device/router/network name]. I need this information to [briefly explain the purpose, e.g., connect a device, troubleshoot an issue].

If you could provide the WPS PIN or direct me to the appropriate resources to obtain it, I would greatly appreciate your help. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]