

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate/Embassy Name]  
[Consulate/Embassy Address]  
[City, State, ZIP Code]

Dear [Consul/Embassy Official's Name],

Subject: Application for Working Holiday Visa

I am writing to formally apply for a Working Holiday Visa to [Country Name] under the [specific visa program name] program. I am [Your Age] years old and currently residing in [Your Country].

I have a strong desire to explore [Country Name] while gaining work experience that will enrich my understanding of different cultures and enhance my professional skills.

I have attached the required documents, including:

1. Completed visa application form
2. Valid passport (copy)
3. Recent passport-sized photographs
4. Proof of funds to support myself during my stay
5. Health insurance coverage details
6. Any additional supporting documents

I am excited about the opportunity to immerse myself in [Country Name] and contribute to its community through temporary work.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]