

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient's Position]
[Government Department/Consulate Name]
[Department Address]
[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Application for Working Holiday Visa

I am writing to express my intention to apply for a Working Holiday Visa for [country name]. I am excited about the opportunity to travel, gain work experience, and immerse myself in [country name] culture.

I am [Your Age] years old and currently reside in [Your Home Country].

[Briefly explain your background, education, and any relevant travel or work experience].

I am particularly interested in [mention any specific industries or job types], and I believe this experience will be invaluable in furthering my career goals.

Enclosed with this letter, you will find the necessary documentation, including my completed application form, supporting documents, and proof of funds.

Thank you for considering my application. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]