

[Your School's Letterhead]

[Date]

Dear Parents/Guardians,

I hope this message finds you well!

We are excited to welcome your child to kindergarten at [School Name] for the [School Year]. Our aim is to create a nurturing and engaging environment where your child can learn, grow, and explore new horizons. This year, our curriculum will include a variety of activities focused on [list a few subjects or themes, e.g., literacy, math, science, and social-emotional skills]. We believe in a hands-on approach to learning, and we encourage creativity, curiosity, and collaboration among our students.

To help your child have a successful start, here are a few important details:

- ****Class Schedule:**** [Days and times]
- ****Supply List:**** [Brief list or attachment]
- ****Open House:**** [Date and time]
- ****Parent-Teacher Communication:**** [Preferred methods, e.g., email, phone, or meetings]

We value your involvement in your child's education and look forward to partnering with you throughout the year. Please do not hesitate to reach out if you have any questions.

Looking forward to a wonderful year ahead!

Warm regards,

[Your Name]

[Your Title]

[Contact Information]

[School Name]