

[Your Name]  
[Your Title]  
[Your Company Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Partner's Name]  
[Partner's Title]  
[Partner's Company Name]  
[Partner's Address]  
[City, State, Zip Code]

Dear [Partner's Name],

Subject: Partnership Agreement with WLEX

I hope this message finds you well. We are excited to propose a partnership between [Your Company Name] and WLEX that we believe will be mutually beneficial and drive growth for both parties.

Outlined below are the terms of our partnership agreement:

1. **\*\*Partnership Objectives\*\*:**

- [Objective 1]
- [Objective 2]
- [Objective 3]

2. **\*\*Roles and Responsibilities\*\*:**

- [Your Company Name] will:
- [Responsibility 1]
- [Responsibility 2]
- WLEX will:
- [Responsibility 1]
- [Responsibility 2]

3. **\*\*Duration\*\*:**

This partnership agreement will commence on [Start Date] and remain in effect until [End Date] unless terminated earlier by either party with a [Notice Period] notice.

4. **\*\*Financial Terms\*\*:**

- [Detailed financial arrangements]

5. **\*\*Confidentiality\*\*:**

Both parties agree to maintain confidentiality regarding any proprietary information shared during the partnership.

We believe that this partnership will create significant opportunities and look forward to discussing this proposal further. Please let us know a convenient time for you to meet and finalize the details.

Thank you for considering this opportunity. We eagerly anticipate your positive response.

Sincerely,

[Your Name]  
[Your Title]  
[Your Company Name]