

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

WLEX Feedback Team

[WLEX Address]  
[City, State, Zip Code]

Dear WLEX Feedback Team,

I hope this message finds you well. I am writing to provide feedback regarding my recent experience with WLEX.

Firstly, I would like to commend your team for [mention positive experience, e.g., "the quality of reporting" or "the customer service I received"]. It truly impressed me.

However, I would like to address [mention any issues or suggestions for improvement, e.g., "a technical difficulty I encountered while accessing the website" or "the need for more local news segments"]. I believe that making these adjustments could greatly enhance the overall viewer experience.

Thank you for considering my feedback. I appreciate the hard work that goes into providing such valuable content and look forward to seeing how WLEX continues to evolve.

Best regards,

[Your Name]  
[Your Signature (if sending a hard copy)]