

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]
[Date]

Hiring Manager

WLTX

[Station Address]
[City, State, Zip Code]

Dear Hiring Manager,

I am writing to express my interest in the [specific position title] at WLTX, as advertised on [where you found the job listing]. With a background in [your field/industry] and a passion for [mention any relevant passion related to the job], I am excited about the opportunity to contribute to your team.

In my previous role at [Your Previous Company], I [describe a relevant achievement or responsibility]. This experience honed my skills in [mention relevant skills or tools], which I believe will be beneficial for WLTX. I am particularly impressed by [mention any specific initiative or value of WLTX], and I am eager to bring my expertise in [specific areas relevant to the job] to your organization.

I am enthusiastic about the possibility of working with WLTX and contributing to your mission of [mention the mission or values of WLTX]. Thank you for considering my application. I look forward to the opportunity to discuss how my skills and experiences align with the goals of your esteemed station.

Sincerely,
[Your Name]