

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

WLTX

[WLTX Address]
[City, State, Zip Code]

Dear WLTX Customer Service,

I am writing to formally express my dissatisfaction regarding [describe the specific issue] that occurred on [mention date or time]. Despite my previous attempts to resolve this matter, [explain any previous actions taken, such as calls, emails, or visits].

My concerns are as follows:

1. [Detail the first concern]
2. [Detail the second concern, if applicable]
3. [Detail any additional concerns, if necessary]

I believe this matter deserves your immediate attention, and I kindly request that [state what resolution you are seeking].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]