

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name/Specific Person],
I am writing to express my heartfelt gratitude for being selected as a recipient of the [Name of Scholarship] for the [Year/Term]. This scholarship will significantly aid in my pursuit of [Your Course/Field of Study] at [Your Institution/University Name].

As a [Your Year/Level] student majoring in [Your Major/Field], I have always strived to achieve academic excellence while also contributing to my community through [Briefly mention relevant volunteering/leadership experiences]. Your generous support will not only alleviate my financial burden but will also motivate me to continue working hard towards my career goals in [Your Career Goal].

Thank you once again for this incredible opportunity. I look forward to making the most of it and representing [Organization/Institution Name] proudly.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]