

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Institution/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee/Recipient's Name],

Subject: Follow-Up on [WL Scholarship Name] Application

I hope this message finds you well. I am writing to follow up on my application for the [WL Scholarship Name] submitted on [submission date]. I remain very enthusiastic about the opportunity to contribute to [specific goals related to the scholarship or organization].

Since submitting my application, I have continued to [briefly mention any relevant updates or achievements]. I would like to inquire if there are any updates regarding the selection process or if additional information is needed from my side.

Thank you for considering my application. I look forward to hearing from you soon.

Sincerely,

[Your Name]
[Your Program/Major, if applicable]
[Your School/University, if applicable]