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{\fonttbl{\f0\fnil\fpqr2\fcharset0 Times New Roman;}}
{*\generator Riched20 10.0.18362;}viewkind4\uc1
\pard\fs20 Formal JZ Modifier Letter\par
\pard\li720\fs24 Date: [Insert Date]\par
\pard\li720\fs24 To: [Recipient's Name]\par
\pard\li720\fs24 [Recipient's Title]\par
\pard\li720\fs24 [Recipient's Address]\par
\pard\li720\fs24 Subject: [Subject of the Letter]\par
\pard\li720\fs24 Dear [Recipient's Name],\par
\pard\li720\fs24 I am writing to [state the purpose of the letter].\par
\pard\li720\fs24 [Provide additional information or context here.] \par
\pard\li720\fs24 Thank you for your attention to this matter. I look
forward to your response.\par
\pard\li720\fs24 Sincerely,\par
\pard\li720\fs24 [Your Name]\par
\pard\li720\fs24 [Your Title]\par
\pard\li720\fs24 [Your Organization]\par
\pard\li720\fs24 [Your Contact Information]\par
}
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