

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Agent's Name]
[Agency's Name]
[Agency's Address]
[City, State, Zip Code]

Dear [Agent's Name],

I am seeking representation for my [genre] novel, [Title], complete at [word count] words.

[Briefly introduce the main character and setting, and the central conflict or theme of your story in one or two sentences.]

[Provide a concise synopsis of the plot, highlighting key twists, stakes, and the protagonist's journey, ideally in a paragraph or two.]

[Include a short paragraph about your writing background, any relevant publications or awards, and why you are specifically querying this agent.]

Thank you for your time and consideration. I look forward to the possibility of working together.

Sincerely,

[Your Name]