

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[WJC Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in applying for the [specific program or position] at the World Jewish Congress (WJC). I am particularly drawn to this opportunity because [briefly explain your motivation or connection to the WJC].

With a background in [your field or experience relevant to the WJC], I have developed skills in [mention specific skills or experiences that relate to the position]. I believe that my passion for [related interest or cause] aligns well with the mission of the WJC.

I have attached my resume for your review, which provides more details about my qualifications. I would be honored to contribute to your organization and further its objectives.

Thank you for considering my application. I look forward to the opportunity to discuss my candidacy further.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]