

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Application for Working Holiday Visa

I am writing to formally apply for a Working Holiday Visa to [Country Name] as part of my travel and work plans.

[Briefly introduce yourself and your purpose for the visa application.]

I believe that this opportunity will enhance my skills and provide valuable experiences that will contribute positively to both my personal growth and my professional development.

[Include any relevant information about your background, skills, and work experience.]

Please find attached the necessary documents supporting my application. I appreciate your consideration of my request and look forward to your favorable response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]