

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
Western Governors University
[University Address]
[City, State, Zip Code]

Dear [Admissions Committee/Potential Student],
Congratulations! We are pleased to inform you that you have been admitted to Western Governors University for the [specific program name] online degree program for the [start date/semester].

Your commitment to pursuing your education at WGU is commendable, and we are excited to support you on this journey. Here you will find flexibility, personalized learning, and an innovative approach that will empower you to achieve your career goals.

To confirm your enrollment, please follow the steps provided in the admission packet attached to this letter. If you have any questions or require further assistance, feel free to reach out to your enrollment counselor at [enrollment counselor's contact information].

Welcome to the WGU community! We look forward to seeing you thrive in your educational pursuits.

Sincerely,

[Your Name]
[Your Title/Position]
Western Governors University