

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Applicant's Name]
[Applicant's Address]
[City, State, Zip Code]

Dear [Applicant's Name],

Congratulations! We are pleased to offer you admission to Western Governors University (WGU) for the [specific term, e.g., Fall 2023] semester. Your dedication to furthering your education and your impressive application have made a significant impact on our admissions committee.

As a student at WGU, you will have access to our innovative online learning platform, experienced faculty, and a supportive community that empowers you to achieve your academic and professional goals.

To confirm your acceptance, please log in to your WGU student portal at [portal link] and follow the instructions provided. The enrollment process must be completed by [enrollment deadline].

We invite you to attend our upcoming orientation session on [orientation date], where you will learn more about your program, resources available to you, and meet fellow students and faculty.

Once again, congratulations on your admission! We look forward to welcoming you to the WGU community.

Best regards,

[Your Name]
[Your Title]

Western Governors University