

[Your Organization's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. As a valued supporter of [Your Organization's Name], I want to take a moment to share the impact of your contributions and invite you to continue being a part of our mission.

This past year, we have achieved [briefly highlight significant accomplishments or statistics]. These achievements would not have been possible without the generosity of supporters like you.

However, there is still much work to be done. [Mention specific needs or projects that require funding]. With your help, we can [explain how funds will be used to create an impact].

We are asking you to consider a donation of [suggest a specific amount or range] to help us [describe what the funds will achieve]. Every contribution makes a difference, no matter the size.

To make your donation, you can [provide details on how to donate: online link, mailing address, etc.]. If you have any questions, please feel free to reach out at [contact information].

Thank you for your continued support and belief in our cause. Together, we can make a difference!

Warm regards,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Contact Information]

[Website URL]