

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Recipient's Name]  
[WKRN News 2]  
[Company Address]  
[City, State, Zip Code]  
Dear [Recipient's Name],  
[Opening Paragraph: Introduce yourself and state the position you are applying for. Mention how you heard about the job opportunity.]  
[Second Paragraph: Highlight your relevant experience, skills, and accomplishments. Explain why you are a good fit for the position and the organization.]  
[Third Paragraph: Express your enthusiasm for the role and the company. Mention any particular reasons you want to work for WKRN News 2.]  
[Closing Paragraph: Thank the reader for their consideration. Provide your contact information and express your eagerness to discuss your application further.]  
Sincerely,  
[Your Name]