

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Office of Admissions  
Western Kentucky University  
1906 College Heights Blvd #11030  
Bowling Green, KY 42101

Dear Admissions Committee,

I am writing to express my interest in applying for [specific program or degree] at Western Kentucky University for the [specific semester/year].

[Paragraph 1: Introduce yourself and your background. Mention why you are interested in WKU and the specific program.]

[Paragraph 2: Discuss your academic achievements, relevant experiences, and skills that make you a strong candidate. Include any extracurricular activities or leadership roles.]

[Paragraph 3: Explain your career goals and how WKU will help you achieve them. Be specific about what you hope to gain from the program and the university.]

Thank you for considering my application. I look forward to the opportunity to contribute to the WKU community.

Sincerely,  
[Your Name]