

[Your School Name]  
[Your School Address]  
[City, State, Zip Code]  
[Date]

Dear Parents and Guardians,  
Subject: EYFS Policy Updates

We hope this letter finds you well. We are writing to inform you about some important updates to our Early Years Foundation Stage (EYFS) policies that have been implemented to enhance the learning experience for our children.

The following updates have been made:

1. **\*\*Policy Update 1\*\***: [Brief description of the update]
2. **\*\*Policy Update 2\*\***: [Brief description of the update]
3. **\*\*Policy Update 3\*\***: [Brief description of the update]

These changes will be effective from [Effective Date] and aim to [Briefly explain the purpose or benefit of the updates].

We encourage you to familiarize yourself with these updates, which can be found in detail on our school website at [Website Link]. Your feedback and questions are always welcome.

Thank you for your continued support and partnership in your child's education.

Sincerely,  
[Your Name]  
[Your Position]  
[Contact Information]  
[School Logo (if applicable)]