

[Your School's Logo]
[School Name]
[School Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[Date]

Dear [Parent's Name],

As we reach the end of this term, I would like to take a moment to reflect on [Child's Name]'s progress and achievements in the Early Years Foundation Stage (EYFS).

[Child's Name] has shown remarkable growth in various areas of learning this term, including:

1. **Personal, Social and Emotional Development**:

- [Comment on social skills, independence, relationships with peers, etc.]

2. **Communication and Language**:

- [Comment on vocabulary development, ability to express ideas, listening skills, etc.]

3. **Physical Development**:

- [Comment on fine and gross motor skills, physical activities, etc.]

4. **Literacy**:

- [Comment on reading skills, writing development, phonics knowledge, etc.]

5. **Mathematics**:

- [Comment on number recognition, shape identification, simple problem-solving, etc.]

6. **Understanding the World**:

- [Comment on curiosity about the environment, understanding different cultures, etc.]

7. **Expressive Arts and Design**:

- [Comment on creativity, engagement in art and music activities, etc.]

Overall, [Child's Name] has demonstrated [insert overall comments on strengths, areas for improvement, and encouragement for the next term].

We appreciate your support and collaboration in [Child's Name]'s learning journey. Should you have any questions or wish to discuss [his/her/their] progress further, please do not hesitate to reach out.

Wishing you and your family a wonderful break!

Warm regards,

[Your Name]
[Your Position]
[School Name]