

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

News Tips Department  
WKYT

[Station Address]  
[City, State, Zip Code]

Dear WKYT News Team,

I hope this message finds you well. I am writing to share a news tip that I believe could be of significant interest to your viewers.

[Briefly describe the news tip or story idea, including relevant details and any supporting information.]

I believe this story could resonate with the community and I would be happy to provide any additional information or assist in any way possible.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Organization, if applicable]