

****WKYT Editorial Letter Format Guide****

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Editorial Department

WKYT

[Station Address]

[City, State, Zip Code]

Dear Editorial Team,

[Opening paragraph: Introduce the topic or issue you are addressing and provide a brief overview of your stance.]

[Body paragraphs: Elaborate on your points, providing facts, personal anecdotes, or references to support your position. Aim for clarity and conciseness.]

[Closing paragraph: Summarize your main points, reiterate your stance, and include a call to action or propose next steps.]

Thank you for considering my letter for publication.

Sincerely,

[Your Name]

[Optional: Your Contact Number]