

[Your Business Letterhead]

[Date]

[Recipient Name]

[Recipient Title/Position]

[Recipient Company/Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Workers' Compensation Exemption

I hope this letter finds you well. I am writing to formally request an exemption from the workers' compensation insurance requirement for my business, [Your Business Name], located at [Business Address].

[Briefly describe your business, including the nature of your operations and any relevant details that support your request for exemption, such as the number of employees, type of work performed, etc.]

According to [relevant law or regulation], businesses with [specific criteria, e.g., a certain number of employees, type of work, etc.] may be eligible for an exemption from carrying workers' compensation insurance. After reviewing these criteria, I believe that my business qualifies.

[Include any additional information or documentation that supports your request, such as proof of funds, safety protocols, or other relevant factors that reinforce your case for exemption.]

I appreciate your consideration of this request and would be happy to provide any further information or documentation needed. Please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Business Name]

[Your Phone Number]

[Your Email Address]