

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]

Subject: Request for Workers' Compensation Exemption

Dear [Recipient Name],

I hope this letter finds you well. I am writing to formally request an exemption from workers' compensation coverage for my business, [Your Business Name], in accordance with [specific regulation or statute]. As [briefly describe the nature of your business] and based on [explain reason for the exemption request, e.g., specific qualifications or criteria you meet], I believe that an exemption is warranted in this case.

To support my request, I have attached the necessary documentation, including [list any documents, such as proof of business registration, insurance coverage, etc.].

I appreciate your consideration of my request and look forward to your prompt response. Should you need any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Business Name]