[Your Address]
[City, State, Zip Code]
[Date]

Hey [Friend's Name],

I hope this letter finds you in good spirits! I've been thinking about you a lot lately and wanted to catch up.

How have things been going on your end? I can't believe it's been so long since we last hung out. We need to plan a get-together soon! Maybe grab some coffee or hit that new burger place in town?

Things have been pretty busy for me, but I finally managed to pick up that hobby I talked about--[briefly mention the hobby]. It's been a lot of fun!

Anyway, I'd love to hear what you've been up to. Shoot me a text or drop me a line when you get a chance.

Take care and talk soon!

Best,

[Your Name]