

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Lab Report on White Blood Cell Count

I am writing to present the lab report regarding the white blood cell (WBC) count conducted on [Date of Test]. The primary objective of this analysis was to assess the patient's immune response and identify any potential hematological disorders.

**\*\*Patient Information:\*\***

- Name: [Patient Name]
- Age: [Patient Age]
- Sex: [Patient Sex]
- Patient ID: [Patient ID]

**\*\*Test Details:\*\***

- Sample Type: [Sample Type, e.g., blood serum]
- Collection Date: [Collection Date]
- Lab Analysis Date: [Analysis Date]

**\*\*Results:\*\***

The total WBC count was measured to be [WBC Count] cells per microliter, which falls within [normal/range]. A differential count revealed:

- Neutrophils: [Neutrophil Percentage] %
- Lymphocytes: [Lymphocyte Percentage] %
- Monocytes: [Monocyte Percentage] %
- Eosinophils: [Eosinophil Percentage] %
- Basophils: [Basophil Percentage] %

**\*\*Interpretation:\*\***

The results indicate that [provide interpretation, e.g., elevated, normal, or decreased levels]. Further investigations may be required to determine the underlying cause of [specific findings].

**\*\*Conclusion:\*\***

Based on the findings, it is recommended that [suggest further tests or actions, if necessary]. Thank you for your attention to this report.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position]

[Your Institution/Organization]