

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization Name]
[Organization Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name],

I hope this letter finds you well. I am writing to follow up on the status of my application for the [Name of Scholarship] that I submitted on [Submission Date]. I am very excited about the opportunity to further my education at [University/Institution Name] and would be grateful for any updates regarding my application.

Additionally, I would like to take this opportunity to express my continued enthusiasm for [briefly mention your goals or what you hope to achieve with the scholarship]. I firmly believe that the support from the [Name of Scholarship] will greatly aid in my educational journey.

Thank you for considering my application. I look forward to hearing from you soon.

Warm regards,

[Your Name]

[Your Student ID (if applicable)]