

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee]  
[WBS Scholarship Program]  
[Institution/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear Members of the Scholarship Committee,

I am writing to wholeheartedly recommend [Student's Name] for the WBS Scholarship. As [his/her/their] [Professor/Employer/Advisor] at [Institution/Organization Name] for the past [duration], I have witnessed firsthand [his/her/their] exceptional skills and dedication.

[Student's Name] has demonstrated remarkable [qualities/skills relevant to the scholarship], particularly in [specific examples of achievements or contributions]. [He/She/They] consistently [describe work ethic, academic performance, or other relevant attributes], making [him/her/them] a standout candidate for this scholarship.

[Additional paragraph providing more detailed examples of the student's work, character, and potential. Mention any relevant projects, leadership roles, or personal anecdotes that illustrate the student's suitability for the scholarship.]

I have no doubt that [Student's Name] will excel in [his/her/their] future endeavors and make a significant impact in [his/her/their field of study/career]. [He/She/They] is a natural leader and a dedicated learner, and I cannot think of a more deserving candidate for the WBS Scholarship.

Thank you for considering this application. I am confident that

[Student's Name] will represent the values of the WBS Scholarship with integrity and excellence.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Title/Position]  
[Your Institution/Organization]