

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Organization/Institution Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee Name/Specific Person's Name],
I am writing to apply for the WBS Scholarship offered by
[Organization/Institution Name]. As a [Your Current Educational Status or
Position] pursuing [Your Field of Study], I am eager to further my
education and enhance my skills.

[Paragraph 1: Introduce yourself and your academic background. Mention
any relevant achievements or experiences that align with the scholarship
criteria.]

[Paragraph 2: Explain why you are applying for the scholarship and how it
will help you achieve your academic and career goals. Discuss any
relevant extracurricular activities, work experience, or personal
qualities.]

[Paragraph 3: Conclude by expressing your gratitude for considering your
application. Mention your willingness to provide any additional
information or attend an interview.]

Thank you for your time and consideration.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]