

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Tax Authority's Name]
[Tax Authority's Address]
[City, State, Zip Code]

Subject: Appeal Against Withholding Tax Assessment

Dear [Tax Authority's Name/Title],

I am writing to formally appeal the withholding tax assessment dated [date of assessment] regarding my account [your account number or tax identification number]. I believe the assessment is [reason for appeal: inaccurate, unjust, etc.], and I am providing the following details to support my case:

1. ****Background****:

- Provide a brief background of your tax situation and any relevant facts.

2. ****Reasons for Appeal****:

- Clearly outline the reasons you believe the assessment is incorrect, citing specific regulations, errors, or other relevant information.

3. ****Supporting Documentation****:

- List and attach any relevant documents that support your appeal, such as tax returns, correspondence, or receipts.

I kindly request that you review my case in light of the information provided. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for considering my appeal.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]