

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]  
Verizon Wireless  
Customer Service  
[Verizon Address]  
Subject: Request for Account Access  
Dear Verizon Wireless Customer Service,  
I am writing to request access to my Verizon Wireless account. Below are my account details:  
- Account Holder Name: [Your Name]  
- Account Number: [Your Account Number]  
- Phone Number Associated with Account: [Your Phone Number]  
I would appreciate your assistance in providing the necessary information to access my account online. Please let me know if any additional verification or documentation is required.  
Thank you for your attention to this matter.  
Sincerely,  
[Your Signature (if sending a hard copy)]  
[Your Printed Name]