

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

Verizon Wireless

[Verizon Address]  
[City, State, Zip Code]

Dear Verizon Wireless Customer Service,

I am writing to request assistance with logging into my Verizon Wireless account. Despite numerous attempts, I have been unable to access my account due to [specify the issue, such as forgotten password, locked account, etc.].

My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Phone Number associated with account: [Your Phone Number]

I would appreciate your guidance on how to resolve this issue as promptly as possible. If any further information is needed, please do not hesitate to reach out to me at [Your Phone Number] or [Your Email Address].

Thank you for your assistance.

Sincerely,  
[Your Name]