

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Customer Service
Vz Stock Brokerage

[Company Address]
[City, State, Zip Code]

Dear Vz Stock Brokerage Customer Service,
Subject: Account Inquiry

I hope this letter finds you well. I am writing to inquire about my
brokerage account with Vz Stock Brokerage, account number [Your Account
Number].

[Explain the purpose of your inquiry, such as transaction details,
account balance, fees, etc.]

I would appreciate it if you could provide me with the necessary
information at your earliest convenience. If further details are required
from my side, please feel free to contact me via the information listed
above.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]