

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Subject: Residency Letter for VZ Visa

Dear [Recipient's Name],

I am writing to confirm my residency status for the purpose of applying for a VZ visa.

I, [Your Full Name], am currently residing at [Your Address]. I have been living at this address since [Date of Move-In]. My residential details are as follows:

- Current Address: [Your Complete Address]
- Period of Residence: [Start Date] to Present

This letter serves to verify my current residency status and should be accepted as part of my application for the VZ visa.

Thank you for your attention to this matter. Should you require any additional information or documentation, please do not hesitate to contact me.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Position/Title, if applicable]