

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Subject: Endorsement Letter for VZ Visa Application

Dear [Recipient Name],

I am writing to formally endorse [Applicant's Name] in their application for a VZ visa. [Applicant's Name] is applying to [briefly explain purpose of visit, e.g., attend business meetings, participate in research, etc.]. [Provide a brief background about the applicant, their qualifications, and the purpose of their travel.]

[Discuss why the endorsement is important and how it aligns with your organization's objectives or values.]

I believe that granting this visa to [Applicant's Name] will contribute positively to both [his/her/their] professional development and the relationship between [Country of Applicant] and [Country for VZ Visa]. Please feel free to contact me at [your phone number] or [your email address] for any further information you may need regarding this endorsement.

Thank you for considering this application.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]