

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Address]
[City, State, ZIP Code]

Subject: Visa Application for [Parent's Name]

Dear Sir/Madam,

I am writing to support the visa application of my parent, [Parent's Name], who wishes to visit me in [Country] for [duration of visit] from [start date] to [end date].

[Provide a brief introduction about yourself, your status in the country, and your relationship with the parent.]

The purpose of the visit is to [explain the reason for the visit, e.g., family reunion, special occasion, etc.]. During their stay, [he/she/they] will be residing with me at my address mentioned above, and I will be responsible for [mention any financial or accommodation support you will provide].

Please find the following documents attached to support this application:

1. Copy of my passport/residency permit
2. Proof of my residence (e.g., utility bill, lease agreement)
3. [Any additional documents, e.g., financial statements, invitation letter, etc.]

I kindly request that you grant my parent a visa to visit me. Please do not hesitate to contact me if you require any further information or documentation.

Thank you for your attention to this matter.

Sincerely,
[Your Name]