

[Your Company's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

[City, State, ZIP Code]

Subject: VZ Visa Application for [Employee's Name]

Dear [Recipient's Name],

I am writing to support the VZ visa application for our employee, [Employee's Name], who holds the position of [Employee's Position] at [Company Name]. [Employee's Name] has been an integral part of our team since [Start Date], contributing significantly to [briefly describe employee's contributions or importance to the company].

[Provide details about the employee's role, responsibilities, and any relevant skills or qualifications that support the application.]

We believe that granting the VZ visa to [Employee's Name] is in the best interest of our organization and will allow [him/her/them] to [explain how the employee's presence will benefit the company and/or the U.S. economy].

Please find attached all necessary documentation for the VZ visa application process. Should you require any additional information or clarification, do not hesitate to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering this application.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]