

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Consulate or Embassy Name]  
[Consulate/Embassy Address]  
[City, State, Zip Code]

Subject: Visa Support Letter for [Visitor's Name]

Dear [Consular Officer's Name],

I am writing to support the visa application of [Visitor's Name], who is a citizen of [Visitor's Country] and wishes to visit [Country of Destination] for [specific purpose, e.g., tourism, business, family visit, etc.] from [start date] to [end date].

I am a [Your Relationship to Visitor, e.g., friend, family member, employer] residing in [Your City, State]. I have known [Visitor's Name] for [duration of acquaintance] and can assure you of their good character and intentions during their stay.

[Provide any additional information about the visit, such as planned activities, accommodation arrangements, and financial support, if applicable.]

I will be responsible for [mention any responsibilities you are taking, e.g., accommodation, financial support, etc.]. I am confident that [Visitor's Name] will respect the laws and regulations of [Country of Destination] during their visit.

Please feel free to contact me if you need any more information or further verification.

Thank you for considering this application.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]

[Your Occupation]